

TOOLBOX TALK 4 – Emergency Contact & Medical Information

Key Points

- Up-to-date emergency contact forms required.
 - Medical release allows first responders to treat effectively.
 - Only accessed during emergencies.
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Expanded Talking Script

“If an emergency happens—heat stroke, shock, a fall—we must contact your emergency person quickly and provide accurate medical information to responders. Outdated contact info can delay treatment or cause communication issues. These records stay confidential.”

Scenario

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A worker collapses from heat exhaustion but their emergency contact number is disconnected.

Ask the crew:

“How could this affect response time or treatment?”

Engagement Questions

- “Does anyone here need to update their emergency info?”
- “Why might allergies or medications matter during an emergency?”